



A L L I A N C E

AGAINST FAMILY VIOLENCE AND SEXUAL ASSAULT

STRENGTHENING OUR COMMUNITY ONE STEP AT A TIME

Intake Criteria for Victims of Domestic Violence and Sexual Assault

1. Outreach Center: the Client must be a victim of intimate partner violence and/or a victim of sexual assault. Intake services are available, on a walk-in basis, Monday - Friday from 8:30 am – 4:30 pm. Counseling services are provided Monday – Thursday from 8:30 am – 7:30 pm and Friday from 8:30 am – 3:00 pm. Individual and group counseling services are also available for a victim's child/ren whose been exposed to or witnessed domestic abuse.
2. Emergency Shelter: Single adults and mothers with children who have become homeless due to domestic violence can receive up-to 60-days emergency shelter, food, clothing and supportive services in a safe, secured shelter situated in a confidential location. Services are available 24-hours a day, year-round.
3. Transitional Housing: Single adults and mothers with children who have become homeless due to domestic violence in need of long-term assistance can receive up-to 24-months shelter, food, clothing and supportive services in a safe, secured shelter that is situated in a confidential location. Services are available 24-hours a day, year-round.
4. Services are available in English and Spanish and are cost-free!



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Criteria for admission to Emergency Shelter Program

All proposed clientele must be:

-Adversely affected by domestic violence and/or sexual assault.

-Adult individuals 18 years or older, with the exception of children accompanied by an adult. Extenuating circumstances will be reviewed on a case by case basis for possible entry of a minor or emancipated youth.

-In immediate danger, or fear of immediate danger, due to domestic violence or sexual assault.

-Associated with intimate partner violence.

-Referred through hotline/law enforcement/community hospitals or alternative community-based providers.

-Ambulatory; physically and mentally able to perform standard activities of daily living.

-Able to pass on-site preliminary drug screen.

-Free from *current domestic violence restraining orders filed against them, domestic violence convictions, sexual assault convictions and willful cruelty to child convictions.*

-Willing and able to follow a self-promoted case plan with objectives and goals.

-Willing and able to follow policies and procedures of the Emergency Shelter Program.

-Free from *previous disciplinary actions leading to permanent disqualification of services.*

-All clientele diagnosed with severe mental/emotional health disorders must be properly medicated and have the ability to sustain such medication for the duration of their stay.

Transitional Housing Screening Process/Criteria

Initially, all clients are entered into the Alliance against Family Violence Emergency Shelter 60 day program. This helps to determine the client's well-being; including risk, health, educational, safety, legal and cultural factors. During the duration of their 60 day stay, the clients are evaluated often through intensive case management, where a case plan is developed to identify the needs and barriers that may enable or prohibit their success. Case management meets with Program management to review all clients' information for effectiveness and appropriateness.

At the end of 60 days, if a client still has imminent safety concerns coupled with the need for continuing services, a client will then be assessed based on risk factors, program compliance, the need for continuing services, and possible employment or income potential. Safety is the primary focus on qualifying a participant for Transitional Housing.

Program compliance is also among the essential qualifying factors. The clients are evaluated based on their participation in the 60 day emergency shelter program. This includes but is not limited to: attendance to mandatory meetings, active participation in case plan, following all rules and policies explained in intake packet, and receiving minimal, if any, disciplinary actions while engaged in the emergency shelter program.

The final determination for a Transitional Housing participant is then decided after an all staff meeting with management, regarding the client's well-being. The client's folder is assessed based on all eligibility documentation including but not limited to: initial barriers and statements given in intake, client's success ratio to case plan, present day needs and safety concerns, any disciplinary actions addressed, and potential, or lack of, for sustaining long term care through financial stability.

All Shelter clients are reviewed by shelter staff and management to determine appropriateness and eligibility for Transitional Housing. Management and line staff maintain strict communication to review or modify eligibility criteria based on an individual's specific needs. If a client is transitioned, they exit the Emergency Shelter and enter into the Transitional Housing program. A new intake packet is completed, and the client may stay up to 24 months for continuing stability. The client continues to be monitored for safety concerns and program compliance throughout the duration of their stay.